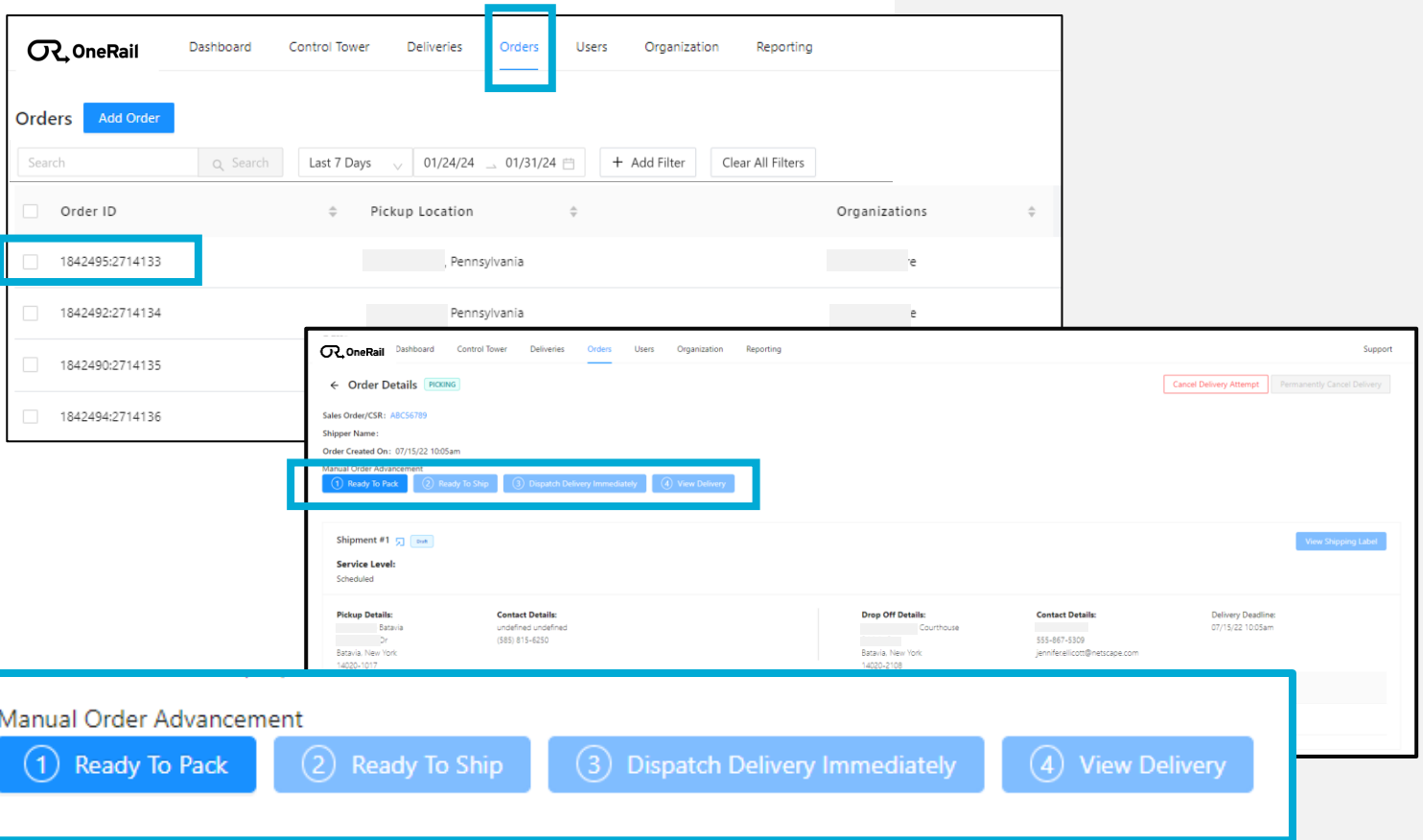


Delivery Management

Advancing An Order

Once an order has been entered, it must be prepared and dispatched for a delivery.



The screenshot displays the OneRail interface. At the top, the navigation menu includes Dashboard, Control Tower, Deliveries, **Orders**, Users, Organization, and Reporting. Below the navigation, the 'Orders' section features an 'Add Order' button, a search bar, and filters for 'Last 7 Days', '01/24/24', and '01/31/24'. A table lists orders with columns for 'Order ID', 'Pickup Location', and 'Organizations'. The first order, ID 1842495:2714133, is highlighted with a red box. Below the table, a detailed view of this order is shown, including 'Order Details' (PICKING), 'Sales Order/CSR: ABC56789', 'Shipper Name', and 'Order Created On: 07/15/22 10:05am'. A 'Manual Order Advancement' section contains four buttons: '1 Ready To Pack', '2 Ready To Ship', '3 Dispatch Delivery Immediately', and '4 View Delivery'. The 'Order Details' view also shows 'Shipment #1', 'Service Level: Scheduled', and various details for pickup, contact, drop-off, and delivery deadline.

From the Orders page:

1. Select the order to be sent.
2. Select the following tabs to pick and send for a delivery driver:
 - **Ready to Pack**
 - When ready to pick and prep the order.
 - **Ready to Ship**
 - When order is picked and ready to be picked up.
 - **Dispatch Delivery Immediately**
 - Sends for a delivery driver.
 - **View Delivery**
 - Takes to Delivery Status page